

TURVILLE NORTHEEND VILLAGE HALL

**Meeting of the Committee of Management to be held at the Village Hall
on Wednesday 27th March 2024 at 7.30pm**

**All residents of the Parish of Turville (Turville, Turville Heath,
Northend, Southend and places in between)
are welcome to attend.**

Agenda

- 1. Apologies for absence**
- 2. Update on Trustee and Management Committee Vacancies**
It is important to find a new Treasurer as soon as possible and there is still a vacancy for the post of Chairman
- 3. Minutes of Meeting held on 1st November 2023**
- 4. Financial Report for period from 1st April 2023**
- 5. Update on Annual Return**
- 6. Update on Insurance Renewal, Electricity & Water Supply**
- 7. Bookings and Lettings**
 - a. Update on events since the last meeting**
 - b. Update on forthcoming bookings**
 - c. Hiring fees**
- 8. Marketing**
- 9. Hall Maintenance – Current & Future**
 - a. Roof – Update on roof repairs**
 - b. Electrics and Heaters**
 - c. Cleaning**
 - d. Decoration**
- 10. Community Events**
- 11. Date of next Meeting [October 2024]**
- 12. Any Other Business**