

## **TURVILLE NORTHEEND VILLAGE HALL**

### **Minutes of the Meeting of the Committee of Management Saturday 6<sup>th</sup> March 2021**

#### **Present**

**Trustees:** David Cairns (Chairman), Susie Phillips, Sarah Evans, David Faragher and Ray Jones.

**Marketing manager:** Clare Barrows

(Owing to the current Covid-19 restrictions the meeting was held via a 40 minute Zoom call and attendees were limited to Trustees and those with specific Village Hall responsibilities).

#### **1. Michael Wicks**

The Chairman opened the meeting by expressing his sadness at the passing of Michael Wicks who had made a valuable contribution as a Trustee over many years and served as Chairman for 6 years.

#### **2. Apologies**

Jenny Neagle (Treasurer).

#### **3. Minutes of Meeting held on 3<sup>rd</sup> October 2020**

The minutes were approved.

#### **4. Financial Report**

The interim Income & Expenditure report for the year ending 31<sup>st</sup> March 2021 (made up to 25<sup>th</sup> February 2021) was circulated along with some written comments prepared by Jenny Neagle (JN).

Income was £12,708: A £10,000 Covid-19 pandemic grant from the Retail Hospitality and Leisure Grant Fund available to business rate payers in Wycombe District was obtained from Buckinghamshire Council and provided a considerable cushion to the finances. A further £2,000 income came from the Turville School Trust, £348 from 2019/20 subscriptions received in April 2020 and £350 was received from the Turville Parish Council as a contribution to repairs to Northend Common.

Expenditure was £3,220: Maintenance - the 5 year electrical certificate (required for insurance purposes) and the fire extinguisher checks were carried out. Repairs/Renewals – Repairs to the road verges continued (£332 was spent this year, to add to the £661 paid out in 2019/20). The amount spent on the verges is now £993 out of an agreed budget of £1,200 which will be covered by a local donation of £500

received in 2018, the contributions by Turville Parish Council (£350) and the Village Hall (£350). Cash reserves, before year-end adjustments are £32,729.

## **5. Repairs to Northend Common**

The Chairman clarified that all the funds for the repairs to the verges to the Common including the local donation and the contribution by Turville Parish Council and the payments for repairs passed through the Village Hall accounts. There is still £207 unspent which Cally Oldershaw, the local resident who organised the works, intends to use to carry on the further maintenance work in 2021/22. It was noted that due to less cars parking on the Common due to the Covid-19 restrictions the verges are in a better condition than would normally be the case at this time of year.

## **6. Bookings and Lettings**

David Faragher reported that there had hardly been any bookings owing to the Covid-19 restrictions and lockdowns. The Turville School Trust had hired the Hall in August to provide a centre for day trips to the area for children from Oxford and a local resident had hired the Hall for an afternoon in October to hold a couple of one to one meetings. There were some bookings to use the Hall as a stopping off point for various sporting events, but they were all cancelled.

There is a booking to use the Hall as a polling station on the 6<sup>th</sup> May 2021.

There was also a short discussion about whether or not the evening Pilates classes were likely to resume now that the teacher has had a baby.

The Chairman pointed out that the Village Hall could reopen on 21<sup>st</sup> June and there was some discussion about protocols for re-opening and how to mark it. It was suggested that an enquiry could be made whether the Northern Lights pop-up wine bar, which proved popular when it was first tried in January 2020, would like to hold another event around that time (see also item 10 below).

## **7. Maintenance; Current and Future**

The Chairman expressed thanks to Susie Phillips who had arranged for the new curtains to be made and fitted to the large side window in the main hall.

The Chairman reminded the Committee that last October he had circulated his thoughts on the maintenance works that could be carried out to the Village Hall. He also reported that Valmai Pickett had confirmed that the veneer on the main hall floor had been laid in 1959 or 1960.

## Electricity Supply/Heaters

The Chairman confirmed that Kier Harman, a resident of Turville Valley would be happy to speak to the Management Committee about the electricity supply and electrical installations at the Hall, including the following matters:

Switching to a renewable electricity tariff in July (though it is harder to change a commercial supply than a domestic one).

Replacing the electric heaters, some of which may no longer be “legal”.

The installation of solar panels on the roof.

## Roof

The Chairman reported on the meeting he had had at the Village Hall on the previous Tuesday with Shaun Attley of Attley’s, the roofers recommended by Andy Nichols. Mr. Attley went up onto the roof as part of his inspection.

There is evidence of damp in the wall with the Old School House and in the arch below the bell tower.

There are loose tiles on parts of the roof, including some of the ridge tiles on the 1990s extension.

He identified damp on the flat roof over the toilets in the 1990s extension.

The bell tower does not have a damp course.

The gutters and downpipes need cleaning (there is run off from the School house roof).

A full report will be prepared by Mr. Attley who is expected to identify work which needed to be carried out immediately.

The Chairman suggested that work to the roof should be prioritised as any water ingress could harm other work that needs be carried out, such as electrical and heating upgrades or repairs to the flooring.

## **8. Date of next Meeting**

It was decided to hold the next meeting in October 2021, but the exact date is to be decided nearer the time.

## **9. Management Committee Vacancies/Changes & Recruitment of Trustees and Volunteers**

As noted at the last meeting, attempts need to be made to recruit Trustees from all parts of the Parish.

It will also be necessary to recruit a new Treasurer as JN would like to resign from the post since she is no longer living in the Parish.

The Chairman also suggested that it would be useful to find a Trustee or volunteer with experience to oversee and manage Village Hall maintenance works. It would also be useful to find a replacement, paid cleaner.

## **10. Marketing**

Clare Barrows suggested that the re-opening of the Village Hall could be advertised on the various Turville social media platforms in order to encourage bookings and it could also be used as an opportunity to advertise for new Trustees and other volunteers.

She had contacted walkers groups and would be putting up notices in the Parish. She also suggested that a Village Hall re-opening date should be pencilled in towards the end of June or in early July, and the formation of a group of helpers to organise a suitable re-opening event.

## **11. Community Events**

Sarah Evans enquired about the recent proposal to have a take away charity pizza event at the Village Hall which did not go ahead. The Chairman summarised the substantial opposition to the proposal from local residents who were mainly concerned about driving and parking on the Common.

## **12. Applications for further Covid-19 Grants**

The possibility of applying for further Covid-19 related grants had been discussed by the Trustees by e-mail during February and it was considered that the Grant of £10,000 obtained from the Retail Hospitality and Leisure Grant Fund had provided sufficient funds to safeguard the running of the Village Hall at the present time. The opportunity was therefore taken to formally confirm this decision not to apply for any further grants at this time.