

MINUTES OF THE MEETING

Turville Northend Village Hall Committee Meeting

Time of the meeting: Saturday, 20th February, 2005 10:00 am to 10:45 am

Mark Lund	Chair
Rob Oldershaw	Treasurer
Colin Malcomson	Turville Parish Council
Graham Twemlow	Committee Member
Mirja Robinson	Secretary (co-opted)

Chair Mark Lund opened the meeting at 10 am.

1. Apologies

Apologies: Amanda Hughes, Pamela Jones, Margaret Drage, Paul Griffiths, Michael Wicks, Cayla Twemlow, Alison Gowers, Alistair Eykyn, Steve Blake, Jo McConville
Lady Joan Foxley Norris

2. Minutes of the last Committee Meeting

The minutes of the previous Committee Meeting were circulated and were approved.

3. Matters arising

✓ Marketing

- i. Mark Lund informed everyone that advertising of the Village Hall had now been changed to reflect a different contact number and giving the website address of the Village Hall, which is www.thevillagehall.co.uk. (Secretary's note: Website is still under construction) GT mentioned that the ad in the Parish magazine still contains the old contacts. CM pointed out that Village Halls are also listed on the county village halls website, which would be another appropriate place to advertise.

✓ Painting and decorating

- i. It was pointed out that Paul Spittle, a decorator, has done an excellent job in the Committee Room, and the room is now ready.

✓ Garden Maintenance

- i. Some garden maintenance has been done and the garden of the Village Hall looks a lot neater now.

✓ Events – Nov 2004 to Feb 2005

- i. A brief overview of the events in the Village Hall was given by ML: Theatre gathered a full house in December, and the Charity event Barn Dance was also sold out and was a great success.

4. Financial Report

- ✓ Treasurer Rob Oldershaw circulated a printout of the financial interim statement from March 2004 to March 2005. He pointed out that the insurance premium is based on a 3-year contract and the figure will therefore be left as it is for now. Also, it was pointed out that income from occasional sources like filming (Bentley Productions) or some fundraising events was not being repeated.
- ✓ At this point it was mentioned that Roger Caulter had asked for quotes for one/two windows, and some repointing work would also need quotes.
- ✓ RO had received a quote for a high trellis for the back of the Village Hall, totalling £400 plus VAT. A discussion of the need of the trellis took place – no decision on this was made.
- ✓ RO also pointed out that another big storage shed was needed, mainly due to the need to move all equipment out of the way when the Turville Nursery moves in during the summer.
- ✓ Chairman pointed out that finances were sufficient because funds and reserves were going up, and the bookings are on the same level as last year. He also asked if there is need for further fundraising, and expressed that this would be depending on two questions – first is if it would work to improve the Village life, and the second is if there are any capital expenditure projects which will put pressure on finances, and he suggested that Committee could take a decision on this for a six month period. GT reminded Committee that before the Turville Nursery started using the Village Hall in the summer months, net income situation was worse. He also said that pros and cons in having the nursery had to be taken into consideration, one of the drawbacks being having to move items out and in from the hall. ML pointed out that nursery income was important so it would be important to consider the discretionary expenditure on shed, and suggested that this needs thinking and support. A discussion ensued, and one suggestion was to get rid of old shed to make space for a new larger one. It was decided unanimously that when Turville nursery confirms if and when they are coming to the Village Hall, the shed plans will be put in motion to get a larger shed, since the current one cannot house all the equipment from the village hall.

5. Current Business

- ✓ Amanda Hughes had reported prior to the meeting to ML that the bookings situation looked good.
- ✓ County had booked the Village Hall for Council Elections for 5th May, 2005, for 13 hours for £15 per hour.

6. Maintenance

- ✓ It was decided unanimously that the gardening session at Village Hall would take place on Saturday 7th May, 2005 from 10 to 12. This will be advertised locally so that all volunteers could come and help.
- ✓ It was also pointed out at this point by CM, that the Garden Sale was not going to happen this spring, largely due to the fact that Janette Maxey is not going to be able to participate. The Garden Sale will take place again next year.
- ✓ At this point, ML asked about the annual Barbeque, and the Committee was told that it is usually organised by the Village

Association. CM is going to suggest at the next Association Meeting that a Pig Roast would be much appreciated.

7. Capital Expenditure

- ✓ Although these items had been partly discussed during previous points, ML reminded the Committee that the shed is the key item on the capital expenditure list. RO said that he could make enquiries on fencing, if it is decided to be necessary. GT pointed out that it would be aesthetically more pleasing and would serve the needs of the nursery. However, after general discussion on the cost of fencing, CM proposed that Committee should keep this expenditure in the back burner. It was also highlighted that Nursery would obtain the necessary fencing themselves, and cover the cost of that, as they have done every year.
- ✓ RO asked if it would be acceptable to spend money on a larger storage shed. CM suggested that up to £1000 could be spent, and this was unanimously agreed.

8. Any other business

- ✓ RO informed the committee that he had changed the banks for Village Hall bank accounts, and the situation is now more rationalised with a current account and a deposit account with CAF Bank.
- ✓ GT asked about constitution of Village Hall Committee, and told the Committee that he assumed that there is a new constitution and that it would be a statutory requirement to have a constitution. ML responded by saying that the Village Hall Committee does things by consensus and not by constitution.

9. Date of next meeting

- ✓ GT explained that previous Committee Treasurer Anthony Atkinson and a previous Committee Member Elaine Atkinson had suggested that Annual General Meeting should take place in May, for the end of tax year purposes.
- ✓ However, after a short discussion it was unanimously agreed that the next Annual General Meeting would take place in line with previous practice on **8th October 2005, at 10 am.**

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