

## **MINUTES OF THE MEETING**

### **Turville Northend Village Hall Committee Meeting**

**Time of the meeting: Saturday, 8<sup>th</sup> October, 2005 10:25 am to 11.00 am**

**Present:**

Mark Lund	Chair
James McConville	
Margaret Drage	Parochial Parish Council
Amanda Hughes	Village Hall bookings
Pamela Jones	
Cayla Twemlow	
Graham Twemlow	
Colin Malcolmson	Parish Council
Michael Wicks	
Steve Blake	
Alistair Eykyn	
Jo McConville	
Mirja Robinson	Secretary

Chairman Mark Lund opened the Committee meeting at 10.25 am.

#### **1. Apologies**

Apologies (as in AGM): Rob Oldenshaw, Lady Joan Foxley Norris, David Redhouse, Gary Steventon.

#### **2. Minutes of the last AGM**

The minutes of the previous Committee Meeting on 20<sup>th</sup> February 2005 were circulated. MW proposed that the minutes are accepted and this was seconded by MD, and the minutes were unanimously accepted.

#### **3. Matters arising**

It was agreed that matters arising would be discussed in the context of Current Business and the sections on Maintenance and Capital Expenditure.

#### **4. Current Business**

AH reported that the Village Hall bookings look buoyant at the moment, mentioning as examples the children's parties, christening, wedding, 70<sup>th</sup> birthdays, Charity lunch, Rotary Club, and Pilates twice weekly. In addition to this Children's Christmas Party has been booked, and children's music workshop has also booked, as well as a Puppet Show on 26<sup>th</sup> November of which leaflets have been distributed in the local area.

MD also mentioned that there had been a potential enquiry for the Deanery Synod to hold one of their meetings in the Village Hall, and they would need space for 70 delegates, as well as parking and a pleasant setting.

JMc asked if the rates for the rental have increased or will they increase, and ML pointed out that the rates have not altered in the last 2 – 3 years, clearly there has not been a pressing financial need but maybe this should be considered. JMC also

pointed out that Village Hall is a registered charity, and as such has contributions from Church council, and he expressed it strange that the rates are the same for charities as for anyone else. A discussion ensued, and AH suggested that charities get a lower rate, but for children we should not be charging more. Also it was pointed out by that the Village Hall listing in the Parish magazine still gives the wrong telephone number. AH said she would look into getting this changed.

## **5. Capital Expenditure – Candidates**

ML opened by asking suggestions for future capital expenditure.

ML explained that blackout curtains for the Hall would cost around £400. This would enable AV equipment to be used during daylight hours. However, it was pointed out that rarely the Hall has events, which require total blackout, and when they do it is usually in the winter months anyway.

He also mentioned the trellis at the back of the Hall, and after discussion it was decided that this will be left for the time being.

CT mentioned that the window frame in the Committee Room is rotten and needs repairing. She said she would get a quote for the work.

CT also mentioned that a flower tub in the front was in bad condition and would need replacing. She also mentioned that this would prevent cars driving onto the septic tank. It was agreed that she would get a quote for this.

JMC asked about the fence at the front referring to the fact that we have had Turville Nursery as a tenant every year, and we could invest in a fence to the front of the Hall. ML explained that this had been considered but last time the Nursery committed so late, that fence was not purchased. CT reminded that she used to get the commitment on 1<sup>st</sup> January every year, and she suggested that we should get a commitment from the Nursery and to ask a deposit to secure the booking. It was unanimously decided that the fence to the front would not be acquired until such a commitment has been given.

JMC mentioned that the paving slabs which were re-laid during the refurbishment of the Hall at the back are lifting due to weeds growing through, and if it is allowed to continue, will cause a lot of damage. ML promised to look into this to find a solution.

JMC pointed out that as the Village Hall got some money from the Millennium Commission as well as from 49 contributors in the Turville Northend Village area for the work done on the building, and that we should recognise this contribution. He promised to look into this, and make a proposal on this. ML was happy that a plaque or something in the region of £50 would be acceptable for this. JMC to propose a suitable solution.

## **6. Maintenance**

AH reported that the biannual hygiene inspection by the Wycombe District council was passed in March 2005. The annual fire safety check is due to take place in November. She also reported that we have to keep the old shed in addition to the new shed because everything to fit in. She is also going to ask John Bradmore the caretaker, to do four gardening sessions per year, as the community gardening did not work out.

ML then said that quotes would be asked for the window repair for Committee Room, as well as repointing of the exterior wall

## **7. Licence renewal**

ML reported that we had to re-apply for all licences in July/August this year, and he confirmed that the Village Hall licence applications had gone through.

## **8. Fundraising**

ML reported that in the past the fund raising for the Hall has been very good. He explained that the need for fundraising is not pressing at the moment, and the reason for fundraising would be to further improve the surplus of funds that we have but there is no obvious need for that. Apart from this fundraising events could be nice to have, but there is no pressing need.

JMC pointed out that other charities could be supported by fundraising events.

CM expressed his plans to have a plant sale, and he is working on this at the moment.

## **9. AOB**

CT asked if the surface of the Hall floor needs resurfacing, as it needs to be done every few years. ML will ask RO to look at old accounts to find out who and when it was done last by. CT will ask for quotes for the work.

CM proposed that a final discussion re: billiards table should take place, as in the Committee Meeting on 16<sup>th</sup> November 2003 MD had suggested a 1-year trial period, and CM suggested a 2-year trial period to find out the extent of use of the billiard table, and this 2-year trial has now run its course. Due to the lack of use of the said table, and it being such a bulky item to move when the Turville Nursery comes in. He also suggested that we should get rid of the table and a smaller table for committee meetings could be then purchased. This proposal was seconded by CT.

JMC explained that the billiards table was presented to the Village Hall in 1960.

A discussion took place regarding the hindrance of the table in the storage and the moving of it, and the lack of use.

ML proposed that a voting on CM's proposal would take place to decide the billiards table issue. A vote took place, and a motion for the disposal of the billiard table was carried.

GT will find out how much we could get for the billiards table.

JMC proposed that the current Committee members to be re-elected for the following year, and this was seconded by PJ.

## **10. Next meeting**

The next committee meeting will take place 18<sup>th</sup> February 2006.