

Minutes

Turville Northend Village Hall Committee Meeting

Sunday 10th June 2007 11am

Mark Lund	Chair
Rob Oldershaw	Treasurer
Debs Davey	Bookings Manager
Amanda Hughes	
Steve Blake	Turville Parish Council
Colin Malcomson	
Cayla Twemlow	
James McConville	
Pam Jones	
Mirja Robinson	
Oliver Lund	
Amanda Bucknill	Secretary

Chair Mark Lund opened the meeting at 11am

1. Apologies – Graham Twemlow, Ali Ekin, Garrick Steventon
2. Minutes of the last Committee Meeting – The minutes of the last Committee meeting were circulated. Unanimously the previous minutes were approved.
3. Matters Arising

Activities of 2007

Debs Davey gave an account of the activities of 2007
Pilates and Table Tennis were still regular fixtures.
Crackers (children's activity club) had booked at xmas and easter.
There had been a number of private parties.
The Parish Council Elections, Lent Lunch and Table Top Sale.
In the future St Andrews Church would return.
Turville Nursery have booked 27th July – 2nd September

A working party was called for on the 25th July at 8pm and again on the 2nd September at 11am to move the furniture in and out of the hall. Steve Blake will circulate an e-mail to get volunteers.

It was decided that the fees should remain the same.
JM suggested that an advert was placed in the Watlington Times to increase bookings. ML was going to investigate the cost of this.
DD reported that a lot of enquiries came through the web site.
It was mentioned that we would have to change the numbers and contacts on all the parish boards when a new booking manager was found.

Maintenance

AB reported that the septic tank appeared to be smelling. RO said it was recently pumped out but that maybe it was disturbed when the old school house replaced theirs, It was agreed to monitor it.

DD was waiting to hear about the Hygiene report.

The fire safety report has been completed.

A new cleaner needs to be found. RO has arranged for his cleaner to look around.

A new gardener needs to be found. CT said she has found one. CT kindly did the tubs. DD kindly put down weed killer. SB has agreed to jet blast the paving stones to spruce the front up.

The damp patches are to be investigated by a builder with CT.

An external switch will be quoted for to cure the issue of the outside lights being left on as people leave..

Financial Report

RO reported on finances to March 31

Income

Income has been similar to other years (with exception of the Bentley film income and Turville nursery reducing their time by one week).

RO has given Turville Nursery the price of £1,600 this year (it was £1,750 last year but was rented for one less week).

Expenditure

RO reported that expenditure had risen this year.

The boiler was mended twice.

The cooker was replaced

Insurance has been investigated but the hall is tied in for 3 years

A major expense was the floor being re-sanded.

Repairs were made to the lock, guttering, window and radiators. (this was discussed and agreed it was a design fault).

JM mentioned the Charity Commission was missing certain returns.

Capital Expenditure

ML wanted to limit expenditure after the increased expenditure this year.

CM wanted to see if we could replace the large heavy tables and sell the small blue ones. A quote for new tables was to be found and reported at the AGM in October.

CT is going to get quotes to paint the external windows.

JM is going to get a quote for trellis at the back of the hall and half way along the front. This was proposed as the hedge has now gone, on both aesthetic and safety reasons. This was seconded by CT. It will be decided at the AGM.

Election of Officers

DD is leaving. A replacement needs to be found.

MR retired and was presented with flowers. AB takes her place as secretary.

AH was given a present for all her hard work.

ML announced his retirement from the office as chair.

An election of trustees is to be held at the AGM in October.

SB replaces CM as Parish Council representative. The charity commission need to be informed.

AGM set for 6th October at 10am