

TURVILLE NORTHEEND VILLAGE HALL

Minutes of Meeting of the Committee of Management

Monday 19th March 2018

Present

Trustees: Michael Wicks, David Cairns, Susie Phillips, Ray Jones, Rob Oldershaw.

Other residents: David and Susan Faragher, Carolyn Wyndham, Vicky Hollier

1. Apologies

Cayla Twemlow.

2. Minutes of meeting held on 16th October 2017

Approved and signed by chairman, Michael Wicks.

3. Financial Report

Rob Oldershaw presented the financial report for year to date. Income was £5,317.02 which included the 2017 hire to Turville Nursery school and other lettings which included two elections and weekly pilates group. Expenditure to date stands at £8,030.17, the majority of which was for the installation of new windows to front of main hall and also included replacement of an external fence, repairs to felt roofing, painting and insurance and utility costs.

4. Bookings

Susie Phillips circulated an update of forthcoming bookings which included a new weekly yoga class as well as bookings for children's parties, parish council meetings, table tennis, pilates, and the Turville Nursery School summer booking. Currently there are no wedding bookings. Susie suggested a hall advert for wedding bookings in the Henley Standard at a cost of £60 for 6 weeks. This was approved. MW asked that opportunities in the editorial of the Hambleden parish magazine were explored. It was also agreed that a Bouncy Castle exclusion would be added to the terms and conditions of letting.

5. Maintenance; Current and Future

MW outlined maintenance completed and issues outstanding :

- Damp around chimney area- completed.
- Water heater repair
- Damaged and worn committee room flooring. It was proposed to resurface with a laminate flooring at an approx cost of £1,190 + VAT. This was approved.
- Main Hall floor to be cleaned at an approx cost of £670 + VAT- to be considered again at next meeting.
- SP suggested an App for remote heating control at approx cost of £260. Approved.
- It was noted that the inside of the main hall window sills needed repair. MW to organise.
- It was decided that the addition of blinds to the main hall windows was both unnecessary and a costly addition at this time.

- It was approved to increase the number of side plates available and purchase a number of mugs.
- A lockable filing cabinet possibly kept in the disabled toilet for storage of archived paperwork was discussed and agreed.

6. Marketing

SP requested more hall leaflets. Approved.

7. Village Associations

MW asked for clarification of Northend Village Hall Association [NVHA] their aims and objectives and membership and whether a closer association or amalgamation into the Village hall committee would be beneficial. MW and SP to contact NVHA to explore.

8. Community Events

The new Turville Parish Social Group website on Facebook was discussed as a central means of publicising social events.

9. Any other Business

The ongoing damage to the edges of the common was discussed. Andy Nichols has suggested a layer of grit to protect the grass. MW to contact AN to explore possible cost and to approach Charles Hoare Nairne to discuss a shared responsibility.

Date of next meeting: 10.30am Saturday 20th October 2018.

