

TURVILLE NORTHEND VILLAGE HALL
MINUTES OF MEETING OF COMMITTEE OF MANAGEMENT
14TH OCTOBER 2015

Present

Trustees: David Cairns, Michael Wicks, Rob Oldershaw, Margaret Drage, Sophie Chiappe.

Other Residents: Susie Phillips, Cayla Twemlow, Sarah Evans, Vicky Hollier.

1. Apologies: Rick Scannell and Ray Jones.

2. Minutes of 11th March 2015.

Minutes Approved.

3. Appointment of Chair

David Cairns elected.

4. Other Appointments

Vice-Chairman: Michael Wicks

Secretary: Vicky Hollier

Treasurer: Rob Oldershaw

Bookings Secretary: Susie Phillips

It was also noted that Mike Wicks had agreed to oversee building maintenance, Sophie Chiappe agreed to continue with responsibilities

for marketing and Cayla Twemlow agreed to continue to be responsible for garden maintenance.

5. Financial Report

Rob Oldershaw presented financial report for current year. YTD income currently at £4882.17 and includes an increased rental from Turville Nursery School, pilates, walker events and table tennis club lettings.

Expenditure currently stands at £1187.74. An increase in water charges was noted. RO to investigate. Additional sundry costs included septic tank emptying and fire extinguisher servicing.

6. Lettings [Susie Phillips]

SP outlined forthcoming bookings which included Maidensgrove Riding for Disabled AGM, a scouting event, a wake, a Church Mice event and several birthday and Christmas parties. Pilates and table tennis continue as regular weekly bookings.

It was agreed the charge of £5 for Church Mice booking should be waived.

RO reported that a rental agreement had been reached with the new owners of Turville Nursery School in accordance with terms agreed at the previous two meetings. Rob also reported that the hire had been extended by two weeks in 2015, which possibly may not be repeated in 2016. It was noted that the move out from, and back into the hall had worked very well with a 'man with a van' assisting with the furniture etc, and Caroline Wyndham dealing with the contents.

MW was thanked for the use of additional storage facilities for the furniture.

It was noted that a date for the 2016 Lent lunch was yet to be confirmed by the Turville Parochial Church Council.

7. Marketing

Rob Oldershaw agreed to assist Sophie Chiappe with website admin access and log in details. Approval was given for a local photographer to update hall visuals in marketing materials. SC will also review the current parish magazine advert, hall leaflet and distribution of the leaflet to Turville Nursery School, Frieth and Ibstone infant schools and Watlington Post Office.

8. Fund Raising Events

MW confirmed Amanda Moser and the Table Tennis group have kindly offered to organise a fund raising quiz in spring 2016. It was suggested a Friday evening may be the most popular. Proceeds to be shared between the hall and a local charity - which will be decided by the Table tennis group.

9. Maintenance

MW advised he had received a quote of £195 for repairs to wall marks made by the Nursery School. Cost to be taken from Nursery School deposit. Approval was given for this work to be carried out in addition to repainting the side door. MW agreed to organise quotes for repairs to shed roof, hall roof tiles and heaters in meeting room and toilets. It was agreed that kitchen crockery, utensils etc would remain in storage unless requested by a booking and cleaning would now be organised by SP as needed.

MW agreed to organise for boundary hedges to be trimmed.

10. Date of Next Meeting: March 2016 date to be confirmed.